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# Information for Business Start Ups

COMPILED BY

Dungarvan & West Waterford Chamber



**Dungarvan &  
West Waterford**  
Chamber  
*Advancing business together*

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## ABOUT THIS GUIDE

This 'Information for Business Start Ups' pack was compiled by the Dungarvan & West Waterford Chamber to provide information, assistance, and support to people considering starting a business or to those already on their exciting journey.

Updated Feb 2021, some information may have changed by the time you read this, Please connect with agency direct to make sure you have the most up to date information. Very best of luck with your new venture!

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# CITIZENS INFORMATION

## STARTING A BUSINESS

If you are thinking of setting up a business there are a number of issues you need to consider. Different supports and regulations apply, depending on your particular situation. You may be employed, unemployed or someone who is coming from outside Ireland to set up a business.

Citizens Information's 'Starting a Business' document highlights some of the important information you need to know with links to relevant topics. They also have many other sources of information on starting a business and Becoming self-employed.

## RELEVANT TOPICS

- Legal structures
- Unemployed people
- Business planning
- Funding
- Credit difficulties
- PRSI, Tax & Employing People



## CONTACT DETAILS

- 01** Website at [www.citizensinformation.ie](http://www.citizensinformation.ie)
- 02** Starting a Business' page - <https://bit.ly/3rnILLv>

# WATERFORD LOCAL ENTERPRISE OFFICE

## FIRST STOP SHOP

Waterford Local Enterprise Office is the First Stop Shop for anyone seeking information and support on starting or growing a business in Ireland. The Local Enterprise Office provides advice, information and support to you in starting up or growing your business. With 31 dedicated teams across the Local Authority network in Ireland, Local Enterprise Offices offer you a wide range of experience, skills and services and provides information on how to start or grow your business, training/events, financial supports

## KEY OBJECTIVES

- Business Information and Advice
- Training
- Mentoring
- Financial Supports
- Networking
- Enterprise Education
- Local Economic Development Services
- Student Enterprise
- Brexit Support



## CONTACT DETAILS

- 01 0761 10 2905
- 02 [info@leo.waterfordcouncil.ie](mailto:info@leo.waterfordcouncil.ie)
- 03 [www.localenterprise.ie/waterford](http://www.localenterprise.ie/waterford)
- 04 Waterford City - 35 The Mall, Waterford, X91 DN23  
Waterford County - Civic Offices, Dungarvan, X35 Y326

# DUNGARVAN ENTERPRISE CENTRE

## START-UP SPACE

Dungarvan Enterprise centre offers affordable office space, hotdesks, accredited training, classrooms, training rooms & conference rooms in a stimulating, supportive and managed environment.

With the recent increase in micro-businesses in Dungarvan and its surrounding areas, it is important that suitable and cost-effective office space is provided to enable new business start-ups to become established. Our rates are highly competitive with 'easy in easy out' options for you, your clients and your business. Businesses operating from the centre can also benefit from the help and support of the centre's business manager & staff, links to wider services and the centre's community of businesses.

## RESOURCES AVAILABLE

- Conference Rooms
- Training Rooms
- Professional Development
- Accredited Training
- Hotdesks & Workspaces
- Green Screen & Video Conferencing facilities



**DUNGARVAN  
ENTERPRISE  
CENTRE**

## CONTACT DETAILS

01

058 23598

02

info@dungarvanec.com

03

www.dungarvanec.com

04

Carmel Organ - Dungarvan Enterprise Centre,  
Lower Main Street, Dungarvan

# ENTERPRISE IRELAND

## SUPPORT FOR IRISH ENTERPRISE

Enterprise Ireland is the government organisation responsible for the development and growth of Irish enterprises in world markets. We work in partnership with Irish enterprises to help them start, grow, innovate and win export sales on global markets. In this way, we support sustainable economic growth, regional development and secure employment.

## PROVIDING INFORMATION ON

- Setting up a business
- Start workshops
- Business plans
- Sources of finance
- Incubation space
- Market research
- Exporting
- Import/export regulations
- Research and Development
- Product/material testing laboratories
- Management Strategy and Advice
- Other Agency supports



## CONTACT DETAILS

- 01 051 333 500 / 051 333 501
- 02 [www.enterpriseireland.ie](http://www.enterpriseireland.ie)
- 03 Enterprise Ireland, Waterford Industrial Park,  
Cork Road, Waterford X91 K46F
- 04 *General Enquiries:* **Brian Fives** at 051 333 537 or  
email [Brian.fives@enterprise-ireland.com](mailto:Brian.fives@enterprise-ireland.com)

# INTERTRADEIRELAND

## CROSS BORDER OPPORTUNITIES

InterTradeIreland help you find out how to identify new cross-border opportunities and increase your sales, improve your competitiveness and raise equity finance. If you are at the early stage of assessing the potential of developing a cross-border business plan then there are many financial, logistical and regulatory questions may need answered.

InterTradeIreland can offer your business financial support worth up to £2000/€2250 plus VAT towards professional advice in certain areas. Our Trade Accelerator Vouchers can help your business get advice from participating expert providers in Northern Ireland and Ireland and can be redeemed against the cost of practical advice and expertise on specific issues. The voucher can be used for Brexit matters advice, market advice to help you scope the potential business opportunity in your opposite jurisdiction.

## AREAS COVERED BY THE VOUCHERS

- Post –Brexit Supports and Advice
- Sales and marketing
- Tendering
- Finance
- Taxation
- Employment law
- Currency or regulation



## CONTACT DETAILS

- 01 028 3083 4100 (048 from Ireland)
- 02 Textphone: 028 3083 4169 (048 from Ireland) (for hearing impaired)
- 03 [info@intertadeireland.com](mailto:info@intertadeireland.com)
- 04 [www.intertradeireland.com](http://www.intertradeireland.com)



# MICROFINANCE IRELAND

## SMALL LOANS FOR VIABLE BUSINESSES

We provide small loans through the Government's Microenterprise Loan Fund. The purpose of the fund is to help start ups and established businesses to get the finance they need for their business.

What is a micro-enterprise? It is simply a small business (including a self-employed person) with fewer than 10 employees and an annual turnover of less than €2m. We help these businesses by providing unsecured business loans of €2,000 to €25,000 for commercially viable proposals. Sole Traders, Partnerships & Limited Companies are all eligible to apply.

We can consider applications from businesses that may have been declined a loan from their Bank. We look at each application and base our decision on the viability of the business and your ability to repay the loan.



## Microfinance Ireland

### Small Business Loans

## CONTACT DETAILS

01

01 2601007

02

info@microfinanceireland.ie

03

www.microfinanceireland.ie



# WATERFORD CITY & COUNTY COUNCIL

## INVEST IN WATERFORD

Invest in Waterford is an initiative by Waterford County Council to help investors make informed decisions on the opportunity to locate in County Waterford

## INFORMATION ON STARTING A BUSINESS

- Who should I talk to?
- What supports are available?
- Retail Business Supports
- Enterprise Centres
- Casual Trading
- Business Networks
- Licences
- Permits & Regulations
- Commercial Rates and Other Charges
- Organising an Event in Waterford



## CONTACT DETAILS

- 01** Economic Development Department - 0761 102020
- 02** [business@waterfordcouncil.ie](mailto:business@waterfordcouncil.ie)
- 03** [www.businesswaterford.ie](http://www.businesswaterford.ie) / [www.investinwaterford.ie](http://www.investinwaterford.ie)
- 04** Twitter: @BizWaterford
- 05** LinkedIn: BusinessWaterford-Putting Business First in Waterford
- 06** YouTube: Business Waterford

# BANKS & FINANCE

## AIB

Our Business Start-up Package is available to start-up businesses in operation for less than three years and opening an AIB Business Start-up Current Account for the first time.



**Tel:** 058 41599    **Web:** <https://bit.ly/3y0lgta>  
**Address:** AIB, Bridge Street, Dungarvan

## BANK OF IRELAND

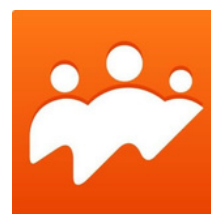
Our Business Start-Up Package will give your business everything it needs to start and grow. From day-to-day banking to online services, from competitive loans to credit cards, we cover your business. We've even partnered with professional associations to offer you that little bit extra



**Tel:** 076 6242470    **Web:** <https://bit.ly/3hUgDMT>  
**Address:** Bank of Ireland, Grattan Square, Dungarvan

## PERMANENT TSB

Business Start-up Package is currently in the pipe-line and will be available shortly.



**Tel:** 058 42955    **Web:** [www.permanenttsb.ie](http://www.permanenttsb.ie)  
**Address:** Permanent TSB, Davitts Quay, Dungarvan

## ANGEL FUNDING

An 'Angel Investor' is one who provides financial backing for small startups or entrepreneurs, usually found among an entrepreneur's family and friends. The capital they provide can be a one-time injection of seed money or ongoing support to carry the company through difficult times. There are many Angel Investors, some are listed below:



- [www.hban.org](http://www.hban.org)
- [www.enterprise-ireland.com](http://www.enterprise-ireland.com)
- [www.irrusinvestments.com](http://www.irrusinvestments.com)

# TRAINING & COURSES

## DUNGARVAN COLLEGE

Post Leaving Cert courses and Night Classes in a wide range of subjects with paths toward further qualifications in WIT and others.



**Tel:** 058 41184

**Email:** [dungarvancollege@wwetb.ie](mailto:dungarvancollege@wwetb.ie)

**Web:** [www.dungarvancollege.ie](http://www.dungarvancollege.ie)

**Address:** Dungarvan College, Youghal Road, Dungarvan

## WWETB DUNGARVAN OFFICE

The Dungarvan Adult Education Centre offers full and part time courses as well as being home to the Community Education department and an Adult Literacy Centre.



**wwetb**

Bord Oideachais agus Oiliúna  
Phort Láirge agus Loch Garman  
Waterford and Wexford  
Education and Training Board



**Tel:** 058 41780

**Email:** [info@wwetb.ie](mailto:info@wwetb.ie)

**Web:** <https://bit.ly/36UCa1D>

**Address:** WWETB, Dungarvan Shopping Centre, Dungarvan

## WATERFORD CHAMBER SKILLNET

Providing Training and Development support to all members to assist with Change, Innovation, Finance, Leadership, Healthcare, Health and Safety and Management.



**Tel:** 051 311 139

**Email:** [tommieryan@waterfordchamber.ie](mailto:tommieryan@waterfordchamber.ie)

**Web:** [www.waterfordskillnet.ie](http://www.waterfordskillnet.ie)

**A:** Waterford Chamber Skillnet, 2 Georges Street, Waterford

# OTHER SUPPORTS & RESOURCES

## DEPT. OF SOCIAL PROTECTION

The Department of Social Protection is a department of the Government of Ireland, tasked with administering Ireland's social welfare system. It oversees the provision of income support and other social services



**Web:** [www.welfare.ie](http://www.welfare.ie)

**Local Social Welfare Office**

**Tel:** 058 20540

**Email:** [dungarvan@welfare.ie](mailto:dungarvan@welfare.ie)

**Address:** St. Augustine Street, Dungarvan

## GOV.IE

Gov.ie is a central portal for government services and information. It combines the websites of Irish government departments and is a trusted source that makes interactions with the government more user-focused



**Web:** [www.gov.ie](http://www.gov.ie)

## SCHEMES TO LOOK OUT FOR

- The Back to Work Enterprise Allowance (BTWEA) scheme
- Short Term Enterprise allowance
- Technical Assistance & Training Fund
- JobBridge

# DUNGARVAN & WEST WATERFORD CHAMBER

## WHAT WE DO

- We offer advice, information and encouragement on funding opportunities through our Business Advisory Service.
- D&WW Chamber leads, innovates and pre-empts opportunities and challenges and will bring you relevant information, guidance and help to overcome challenges and embrace opportunities
- We provide a platform to promote your business via chamber newsletter, Chamber online platforms or through exclusive referrals
- Your business will be listed in our business directory on our website
- Chamber is the conduit to connect you to clients, colleagues, suppliers, stakeholders, agencies and general public.
- Dungarvan & West Waterford Chamber provides a voice for our members through representation in a diverse range of important groups and bodies at all levels, from local to national.

## CONTACT DETAILS

- 01 058 45054
- 02 [info@dungarvanchamber.ie](mailto:info@dungarvanchamber.ie)
- 03 [www.dungarvanchamber.ie](http://www.dungarvanchamber.ie)
- 04 Facebook: [@dungarvanchamber](https://www.facebook.com/dungarvanchamber)
- 05 Twitter: [@Dvanchamber](https://twitter.com/Dvanchamber)
- 06 Instagram: [Dungarvanchamber](https://www.instagram.com/dungarvanchamber)
- 07 Youtube: search 'Dungarvan Chamber'
- 08 LinkedIn: [Dungarvan & West Waterford Chamber](https://www.linkedin.com/company/dungarvan-west-waterford-chamber)